

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN**

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

YEAR ENDED DECEMBER 31, 2021



WEALTH ADVISORY | OUTSOURCING
AUDIT, TAX, AND CONSULTING

CLAconnect.com

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
TABLE OF CONTENTS
YEAR ENDED DECEMBER 31, 2021**

INDEPENDENT ACCOUNTANTS' REVIEW REPORT	1
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
STATEMENT OF NET POSITION	3
STATEMENT OF ACTIVITIES	4
FUND FINANCIAL STATEMENTS	
BALANCE SHEET – GENERAL FUND	5
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GENERAL FUND	6
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL – GENERAL FUND	8
STATEMENT OF NET POSITION – FIDUCIARY FUND	9
STATEMENT OF CHANGES IN NET POSITION – FIDUCIARY FUND	10
NOTES TO BASIC FINANCIAL STATEMENTS	11
SUPPLEMENTARY INFORMATION	
GENERAL FUND	
DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES	24
DETAILED COMPARISON OF BUDGETED AND ACTUAL EXPENDITURES	26



INDEPENDENT ACCOUNTANTS' REVIEW REPORT

Town Board
Town of Cooperstown
Manitowoc County, Wisconsin

We have reviewed the accompanying financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the Town of Cooperstown, Manitowoc County, Wisconsin (the Town) as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Town management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Town of Cooperstown and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

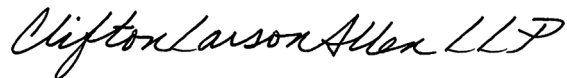
Town Board
Town of Cooperstown
Manitowoc County, Wisconsin

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.

Supplementary Information

The accompanying supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information.



CliftonLarsonAllen LLP

Green Bay, Wisconsin
March 9, 2022

BASIC FINANCIAL STATEMENTS

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF NET POSITION
GOVERNMENTAL ACTIVITIES
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

ASSETS

Cash and Investments	\$	375,690
Receivables:		
Taxes and Special Charges		255,211
Accounts		4,083
Inventories		5,854
Capital Assets, Nondepreciable		85,560
Capital Assets, Depreciable		942,716
Total Assets		1,669,114

LIABILITIES

Accounts Payable		3,683
Accrued and Other Current Liabilities		2,352
Accrued Interest Payable		414
Unearned Revenues		66,674
Long-Term Obligations:		
Due Within One Year		50,077
Due in More than One Year		167,386
Total Liabilities		290,586

DEFERRED INFLOWS OF RESOURCES

Property Taxes Levied for Subsequent Year		361,226
---	--	---------

NET POSITION

Net Investment in Capital Assets		810,813
Unrestricted		206,489
Total Net Position		\$ 1,017,302

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Totals
GOVERNMENTAL ACTIVITIES				
General Government	\$ 52,898	\$ 263	\$ -	\$ (52,635)
Public Safety	125,177	13,241	5,054	(106,882)
Public Works	472,412	73,884	228,105	(170,423)
Conservation and Development	380	350	-	(30)
Interest and Fiscal Charges	1,926	-	-	(1,926)
Total Governmental Activities	<u>\$ 652,793</u>	<u>\$ 87,738</u>	<u>\$ 233,159</u>	<u>(331,896)</u>
GENERAL REVENUES				
Taxes:				
Property Taxes				307,581
Other Taxes and Franchise Fees				8,524
Federal and State Grants and Other Contributions				
Not Restricted to Specific Functions				51,117
Interest and Investment Earnings				810
Miscellaneous				<u>12,944</u>
Total General Revenues				<u>380,976</u>
CHANGE IN NET POSITION				49,080
Net Position - January 1				<u>968,222</u>
NET POSITION - DECEMBER 31				<u>\$ 1,017,302</u>

See accompanying Notes to Basic Financial Statements.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
BALANCE SHEET
GENERAL FUND
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

ASSETS

Cash and Investments	\$	375,690
Receivables:		
Taxes and Special Charges		255,211
Accounts		4,083
Inventories		5,854
Total Assets	\$	640,838

**LIABILITIES, DEFERRED INFLOWS OF
RESOURCES, AND FUND BALANCE**

LIABILITIES

Accounts Payable	\$	3,683
Accrued and Other Current Liabilities		2,352
Unearned revenues		66,674
Total Liabilities		72,709

DEFERRED INFLOWS OF RESOURCES

Property Taxes Levied for Subsequent Year		361,226
---	--	---------

FUND BALANCE

Nonspendable		5,854
Committed		76,744
Unassigned		124,305
Total Fund Balance		206,903

Total Liabilities, Deferred Inflows of Resources, and Fund Balance	\$	640,838
---	----	---------

RECONCILIATION TO THE STATEMENT OF NET POSITION

Total Fund Balance as Shown Above	\$	206,903
-----------------------------------	----	---------

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the fund.		1,028,276
--	--	-----------

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Notes Payable		(217,463)
Accrued Interest on Long-Term Obligations		(414)

Net Position of Governmental Activities as Reported on the Statement of Net Position (See Page 3)	\$	1,017,302
---	----	-----------

See accompanying Notes to Basic Financial Statements.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL FUND
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

REVENUES

Taxes	\$	316,105
Intergovernmental		284,276
Licenses and Permits		15,075
Fines and Forfeits		210
Public Charges for Services		38,129
Intergovernmental Charges for Services		36,018
Miscellaneous		810
Total Revenues		690,623

EXPENDITURES

Current:		
General Government		78,375
Public Safety		125,177
Public Works		403,730
Conservation and Development		380
Debt Service:		
Principal		18,201
Interest and Fiscal Charges		1,655
Capital Outlay		220,774
Total Expenditures		848,292

EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (157,669)

OTHER FINANCING SOURCES

Long-term debt issued		205,000
Proceeds from sale of capital assets		11,250
Total other financing sources (uses)		216,250

NET CHANGE IN FUND BALANCE

58,581

Fund Balance - January 1

148,322

FUND BALANCE - DECEMBER 31

\$ 206,903

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GENERAL FUND
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

RECONCILIATION TO THE STATEMENT OF ACTIVITIES

Net Change in Fund Balance as Shown on Previous Page	\$	58,581
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.		
Capital Assets Reported as Expenditures in Governmental Fund Statements		225,334
Depreciation Expense Reported in the Statement of Activities		(47,765)
Debt issued provides current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.		
Long-term debt issued		(205,000)
Principal Repaid		18,201
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds:		
Accrued Interest on Long-Term Debt		(271)
Change in Net Position of Governmental Activities as Reported in the Statement of Activities (See Page 4)	\$	49,080

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL – GENERAL FUND
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	Budget		Actual	Variance
	Original	Final		Final Budget - Positive (Negative)
REVENUES				
Taxes	\$ 307,581	\$ 307,581	\$ 316,105	\$ 8,524
Intergovernmental	275,525	280,579	284,276	3,697
Licenses and Permits	7,650	9,150	15,075	5,925
Fines and Forfeits	-	-	210	210
Public Charges for Services	3,000	33,000	38,129	5,129
Intergovernmental Charges for Services	25,000	25,000	36,018	11,018
Miscellaneous	400	400	810	410
Total Revenues	<u>619,156</u>	<u>655,710</u>	<u>690,623</u>	<u>34,913</u>
EXPENDITURES				
Current:				
General Government	99,000	99,000	78,375	20,625
Public Safety	119,512	126,066	125,177	889
Public Works	303,006	426,279	403,730	22,549
Conservation and Development	1,000	1,000	380	620
Debt Service:				
Principal	7,781	17,429	18,201	(772)
Interest and Fiscal Charges	999	2,428	1,655	773
Capital Outlay	120,000	220,800	220,774	26
Total Expenditures	<u>651,298</u>	<u>893,002</u>	<u>848,292</u>	<u>44,710</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(32,142)	(237,292)	(157,669)	79,623
OTHER FINANCING SOURCES				
Long-Term Debt Issued	-	205,000	205,000	-
Proceeds from sale of capital assets	-	-	11,250	11,250
Total other financing sources (uses)	<u>-</u>	<u>205,000</u>	<u>216,250</u>	<u>11,250</u>
NET CHANGE IN FUND BALANCE	(32,142)	(32,292)	58,581	90,873
Fund Balance - January 1	<u>148,322</u>	<u>148,322</u>	<u>148,322</u>	<u>-</u>
FUND BALANCE - DECEMBER 31	<u>\$ 116,180</u>	<u>\$ 116,030</u>	<u>\$ 206,903</u>	<u>\$ 90,873</u>

See accompanying Notes to Basic Financial Statements.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF NET POSITION
FIDUCIARY FUND
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	<u>Custodial Fund</u>
ASSETS	
Cash and Investments	\$ 609,120
Taxes Receivable	<u>1,417,416</u>
Total Assets	<u>2,026,536</u>
 LIABILITIES	
Due to Other Governments	609,120
 DEFERRED INFLOWS	
Property Taxes Levied for Subsequent Year	<u>1,417,416</u>
 NET POSITION	
Fiduciary Net Position - Held for Others	<u><u>\$ -</u></u>

See accompanying Notes to Basic Financial Statements.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
STATEMENT OF CHANGES IN NET POSITION
FIDUCIARY FUND
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	<u>Custodial Fund</u>
ADDITIONS	
Property Taxes and Special Charges Collected	\$ 1,924,177
DEDUCTIONS	
Payments to Other Taxing Jurisdictions	<u>1,924,177</u>
CHANGE IN NET POSITION	-
Net Position - January 1	<u>-</u>
NET POSITION - DECEMBER 31	<u><u>\$ -</u></u>

See accompanying Notes to Basic Financial Statements.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the Town of Cooperstown, Manitowoc County, Wisconsin (the Town), have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the Town are described below:

A. Reporting Entity

The Town is a municipal corporation governed by an elected five member board. In accordance with U.S. GAAP, the basic financial statements are required to include the Town (the primary government) and any separate component units that have a significant operational or financial relationship with the Town. The Town has not identified any component units that are required to be included in the basic financial statements in accordance with standards.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues are reported. The Town has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for the general fund.

The Town reports the following major governmental fund:

General Fund

This is the Town's primary operating fund. It accounts for all financial resources of the general government.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

The Town also reports the following fiduciary fund:

Custodial Fund

The custodial fund accounts for property taxes and special charges collected on behalf of other governments.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, and fees and fines, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance

1. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date.

2. Property Taxes and Special Charges/Receivable

Property taxes and special charges consist of taxes on real estate and personal property and user charges assessed against Town properties. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes and special charges are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the Town. Special charges not paid by January 31 are held in trust by the County and remitted to the Town, including interest, when collected by the County.

In addition to its levy, the Town also levies and collects taxes for the Denmark School District, Mishicot School District, Reedsville School District, Manitowoc County, Northeast Wisconsin Technical College and the Lakeshore Technical College.

3. Accounts Receivable

Accounts receivable are recorded at gross amounts with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that the amount of such allowance would not be material to the basic financial statements.

4. Inventories

Inventories are recorded at cost, which approximates market, using the first-in, first-out method. Inventories consist of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are consumed rather than when purchased.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

4. Inventories (Continued)

Inventories of governmental funds in the fund financial statements are classified as nonspendable fund balance to indicate that they do not represent spendable available financial resources.

5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of \$2,000 or higher and an estimated useful life in excess of a year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the Town are depreciated using the straight-line method over the following estimated useful lives:

Buildings and Improvements	20 to 40 Years
Machinery and Equipment	5 to 20 Years
Vehicles	7 Years
Infrastructure	15 to 30 Years

6. Deferred Outflows/Inflows of Resources

Deferred outflows of resources are a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources are an acquisition of net position by the government that is applicable to a future reporting period. The recognition of those outflows and inflows as expenditures and revenues are deferred until the future periods to which the outflows and inflows are applicable.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

7. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expensed as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

8. Fund Equity

Governmental Fund Financial Statements

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable Fund Balance.** Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- **Restricted Fund Balance.** Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- **Committed Fund Balance.** Amounts that are constrained for specific purposes by action of the Town Board. These constraints can only be removed or changed by the Town Board using the same action that was used to create them.
- **Assigned Fund Balance.** Amounts that are constrained for specific purposes by action of Town management. The Town Board has not authorized an employee to assign fund balance.
- **Unassigned Fund Balance.** Amounts that are available for any purpose.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance (Continued)

8. Fund Equity (Continued)

Governmental Fund Financial Statements (Continued)

The Town has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. When a policy does not specify the spend-down policy, GASB Statement No. 54 indicates that restricted funds would be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

Government-Wide Statements

Equity is classified as net position and displayed in three components:

- **Net Investment in Capital Assets.** Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.
- **Restricted Net Position.** Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation. There is no restricted net position on December 31, 2021.
- **Unrestricted Net Position.** Net position that is neither classified as restricted nor as net investment in capital assets.

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 2 STEWARDSHIP AND COMPLIANCE

A. Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. Prior to December, the Town Clerk submits to the Town Board a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by Town Board action.
2. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.
3. During the year, formal budgetary integration is employed as a management control device for the general fund.
4. Expenditures may not exceed appropriations provided in detailed budget accounts maintained for each activity or department of the Town. Amendments to the budget during the year require initial approval by management and are subsequently authorized by the Town Board.
5. Encumbrance accounting is not used by the Town to record commitments related to unperformed contracts for goods or services.

The Town did not have any material violation of legal or contractual provisions for the fiscal year ended December 31, 2021.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 2 STEWARDSHIP AND COMPLIANCE (CONTINUED)

B. Property Tax Levy Limit

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2021 and 2022 budget years, Wisconsin Statutes limit the increase in the maximum allowable tax levy to the change in the Town's January 1 equalized value as a result of net new construction. The actual limit for the Town for the 2021 budget was 2.07%. The actual limit for the Town for the 2022 budget was 0.33%. Debt service for debt authorized after July 1, 2005 is exempt from the levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

NOTE 3 DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The Town maintains various cash and investment accounts which are displayed on the financial statements as "Cash and investments".

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

The carrying amount of the Town's cash and investments totaled \$984,810 on December 31, 2021 as summarized below:

Petty Cash and Cash on Hand	\$	6
Deposits with Financial Institutions		984,804
Total	<u>\$</u>	<u>984,810</u>

Reconciliation to the Basic Financial Statements:

Government-Wide Statement of Net Position:		
Cash and Investments	\$	375,690
Fiduciary Fund Statement of Net Position:		
Custodial Fund		609,120
Total	<u>\$</u>	<u>984,810</u>

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. Cash and Investments (Continued)

Fair Value Measurements

The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The Town currently has no investments that are subject to fair value measurement.

Deposits and investments of the Town are subject to various risks. Presented below is a discussion of the Town's deposits and the related risks.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The Town does not have an additional custodial credit policy.

Deposits with financial institutions within the state of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the state of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Also, the state of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available. This coverage has been considered in determining custodial credit risk.

As of December 31, 2021, \$332,806 of the Town's deposits with financial institutions were in excess of federal and state depository insurance limits. The entire amount was collateralized with securities held by the pledging financial institution or its trust department or agent but not in the Town's name.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

B. Capital Assets

Capital asset activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital Assets, Nondepreciable:				
Land	\$ 55,774	\$ 29,786	\$ -	\$ 85,560
Construction in Progress	555	160,236	160,791	-
Total Capital Assets, Nondepreciable	<u>56,329</u>	<u>190,022</u>	<u>160,791</u>	<u>85,560</u>
Capital Assets, Depreciable:				
Buildings and Improvements	80,904	-	-	80,904
Machinery and Equipment	385,762	25,562	-	411,324
Vehicles	20,211	-	-	20,211
Infrastructure	1,056,231	170,541	-	1,226,772
Subtotals	<u>1,543,108</u>	<u>196,103</u>	<u>-</u>	<u>1,739,211</u>
Less Accumulated Depreciation for:				
Buildings and Improvements	45,349	1,948	-	47,297
Machinery and Equipment	313,135	5,860	-	318,995
Vehicles	20,211	-	-	20,211
Infrastructure	370,035	39,957	-	409,992
Subtotals	<u>748,730</u>	<u>47,765</u>	<u>-</u>	<u>796,495</u>
Total Capital Assets, Depreciable Net	<u>794,378</u>	<u>148,338</u>	<u>-</u>	<u>942,716</u>
Governmental Activities Capital Assets, Net	<u>\$ 850,707</u>	<u>\$ 338,360</u>	<u>\$ 160,791</u>	1,028,276
Less: Capital Related Debt				<u>(217,463)</u>
Net Investment in Capital Assets				<u>\$ 810,813</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental Activities:	
General Government	\$ 3,754
Public Works	44,011
Total Depreciation Expense - Governmental Activities	<u>\$ 47,765</u>

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. Long-Term Obligations

The following is a summary of changes in long-term obligations of the Town for the year ended December 31, 2021:

	<u>Beginning Balance</u>	<u>Issued</u>	<u>Retired</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Direct Borrowings:					
General Obligation Notes	\$ 30,664	\$ 205,000	\$ 18,201	\$ 217,463	\$ 50,077

The Town's outstanding general obligation notes from direct borrowings of \$217,463 contain a provision that in an event of default, outstanding amounts shall at the option of the lender, without notice, mature and become immediately payable.

Total interest paid during the year on long-term debt totaled \$1,654.

General Obligation Debt

General obligation direct borrowings outstanding on December 31, 2021 totaled \$217,463 and were comprised of the following issues:

	<u>Date of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/21</u>
General Obligation Notes	8/14/19	8/1/24	3.55%	\$ 40,000	\$ 22,884
General Obligation Notes	8/30/21	8/31/26	2.95%	175,000	165,975
General Obligation Notes	7/20/21	7/20/26	2.95%	30,000	28,604
Total Outstanding General Obligation Debt					<u>\$ 217,463</u>

Annual principal and interest maturities of the outstanding general obligation debt of \$217,463 on December 31, 2021 are detailed below:

<u>Year Ended December 31,</u>	Governmental Activities	
	<u>Direct Borrowings - General Obligation Notes</u>	
	<u>Principal</u>	<u>Interest</u>
2022	\$ 50,077	\$ 3,006
2023	50,901	2,181
2024	49,541	1,337
2025	43,630	672
2026	23,314	139
Total	<u>\$ 217,463</u>	<u>\$ 7,335</u>

For governmental activities, the other long-term liabilities are generally funded by the general fund.

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 3 DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. Legal Margin for New Debt

The Town's legal margin for creation of additional general obligation debt on December 31, 2021 was \$6,775,082 as follows:

Equalized Valuation of the Town	\$ 139,850,900
Statutory Limitation Percentage	<u>(x) 5%</u>
General Obligation Debt Limitation, Per Section 67.03 of the Wisconsin Statutes	6,992,545
Net Outstanding General Obligation Debt Applicable to Debt Limitation	<u>217,463</u>
Legal Margin for New Debt	<u><u>\$ 6,775,082</u></u>

E. Fund Equity

Nonspendable Fund Balance

In the fund financial statements, portions of the governmental fund balances are amounts that cannot be spent because they are either 1) not in spendable form or 2) legally or contractually required to be maintained intact. At December 31, 2021, nonspendable fund balance was as follows:

General Fund:	
Nonspendable:	
Inventory	<u><u>\$ 5,854</u></u>

Committed Fund Balance

In the fund financial statements, portions of government fund balances are committed by Town Board action. At December 31, 2021, General Fund balance was committed as follows:

General Fund	
Committed for:	
General Public Building	\$ 500
General Government Outlay	565
Highway and Street Outlay	20,000
Highway Equipment Outlay	12,300
Highway Building Outlay	870
Subsequent Years' Budget	<u>42,509</u>
Total Committed Fund Balance	<u><u>\$ 76,744</u></u>

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

NOTE 4 OTHER INFORMATION

A. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Town completes an annual review of its insurance coverage to ensure adequate coverage.

B. Contingencies

From time to time, the Town is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Town's financial position or results of operations.

SUPPLEMENTARY INFORMATION

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
GENERAL FUND
DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	Budget		Actual	Variance
	Original	Final		Final Budget - Positive (Negative)
Taxes:				
General Property	\$ 307,581	\$ 307,581	\$ 307,581	\$ -
Forest Crop/MFL Taxes	-	-	8,107	8,107
Interest on Taxes	-	-	417	417
Total Taxes	<u>307,581</u>	<u>307,581</u>	<u>316,105</u>	<u>8,524</u>
Intergovernmental:				
State:				
State Shared Taxes	49,393	49,393	50,026	633
Fire Insurance Dues	-	5,054	5,054	-
Tax exempt computer aid	18	18	18	-
Transportation	162,489	162,489	162,489	-
Municipal Service Aid	-	-	293	293
Forest Crop Aid	-	-	206	206
Payment in Lieu of Taxes	550	550	574	24
Recycling	6,000	6,000	7,012	1,012
County:				
Bridge Aid	57,075	57,075	58,604	1,529
Total Intergovernmental	<u>275,525</u>	<u>280,579</u>	<u>284,276</u>	<u>3,697</u>
Licenses and Permits:				
Licenses:				
Business and Occupational	650	650	594	(56)
Dog	1,000	1,000	1,000	-
Permits:				
Building	6,000	7,500	13,031	5,531
Zoning	-	-	350	350
Other	-	-	100	100
Total Licenses and Permits	<u>7,650</u>	<u>9,150</u>	<u>15,075</u>	<u>5,925</u>
Fines and Forfeits:				
Court Fines and Penalties	-	-	210	210
Public Charges for Services:				
General Government	-	-	263	263
Highway	-	30,000	30,873	873
Garbage and Recycling	3,000	3,000	6,993	3,993
Total Public Charges for Services	<u>3,000</u>	<u>33,000</u>	<u>38,129</u>	<u>5,129</u>

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
DETAILED COMPARISON OF BUDGETED AND ACTUAL REVENUES (CONTINUED)
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	Budget		Actual	Variance Final Budget - Positive (Negative)
	Original	Final		
Intergovernmental Charges for Services: Highway	\$ 25,000	\$ 25,000	\$ 36,018	\$ 11,018
Miscellaneous: Interest on Investments	400	400	810	410
Total Revenues	<u>\$ 619,156</u>	<u>\$ 655,710</u>	<u>\$ 690,623</u>	<u>\$ 34,913</u>

**TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN
GENERAL FUND
DETAILED COMPARISON OF BUDGETED AND ACTUAL EXPENDITURES
YEAR ENDED DECEMBER 31, 2021
(SEE INDEPENDENT ACCOUNTANTS' REVIEW REPORT)**

	Budget		Actual	Variance
	Original	Final		Final Budget - Positive (Negative)
General Government:				
Town Board	\$ 22,500	\$ 22,500	\$ 16,943	\$ 5,557
Legal	2,000	2,000	975	1,025
General Administration	26,500	26,500	22,601	3,899
Financial Administration	17,200	17,200	15,559	1,641
Town Hall	8,000	8,000	692	7,308
Elections	3,500	3,500	3,477	23
Assessor	6,800	6,800	6,800	-
Insurance and Bonds	12,500	12,500	11,328	1,172
Total General Government	<u>99,000</u>	<u>99,000</u>	<u>78,375</u>	<u>20,625</u>
Public Safety:				
Constable	1,500	1,495	1,059	436
Inspection	1,000	2,500	2,050	450
Fire Department	100,072	105,131	105,129	2
Rescue Squad	16,940	16,940	16,939	1
Total Public Safety	<u>119,512</u>	<u>126,066</u>	<u>125,177</u>	<u>889</u>
Public Works:				
Salaries and Wages	77,000	77,000	71,492	5,508
Street Maintenance	168,000	291,273	275,333	15,940
Street Lighting	3,000	3,000	2,484	516
Garbage Collection	35,000	35,000	34,839	161
Recycling	20,000	20,000	19,577	423
Weed and Nuisance Control	6	6	5	1
Total Public Works	<u>303,006</u>	<u>426,279</u>	<u>403,730</u>	<u>22,549</u>
Conservation and Development:				
Planning Commission	1,000	1,000	380	620
Capital Outlay:				
Public Works	120,000	220,800	220,774	26
Debt Service:				
Principal	7,781	17,429	18,201	(772)
Interest and Fiscal Charges	999	2,428	1,655	773
Total Debt Service	<u>8,780</u>	<u>19,857</u>	<u>19,856</u>	<u>1</u>
Total Expenditures	<u>\$ 651,298</u>	<u>\$ 893,002</u>	<u>\$ 848,292</u>	<u>\$ 44,710</u>